

# MILLWRIGHTS

Month      Year

(Name)	Week 1	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Weekly Total
(Address)	Week 2	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Weekly Total
(City, State, Zip)	Week 3	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Weekly Total
(Phone)	Week 4	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Weekly Total
(Signature) (Owner, Supt., Foreman, Payroll)	Week 5	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Weekly Total
(Name of Company)									

This Months Totals: \_\_\_\_\_  
 Previous Months Total: \_\_\_\_\_  
 Total OJT Hours: \_\_\_\_\_

	A	B	C	D	E	F
	SAFETY	MACH ER	MW GEN	WELDING	FAB. &	
	HAZ REC	REVISION	REPAIRS	& CUTTING	LAYOUT	MISC
	(0.071)	(0.429)	(0.286)	(0.051)	(0.071)	RMNDR
+						
=						

- Instructions:**
- 1) Enter all hours worked each day per week
  - 2) Total all hours in this months total line
  - 3) Complete multiplication across grid
  - 4) Do the addition totaling hours vertically
  - 5) Signed sheet due the 15th