

Quick Reference

June 16, 2021



UNITED BROTHERHOOD OF CARPENTERS

Carpenters.org Member Account

Create Member Account

UBC Members require a Carpenters.org member account to log in to the UBC Mobile application and other websites, which require a member login.

To create a member account, you need the following information:

- **UBC Member ID**
- **Last Name**
- **Birth Date**
- **E-mail Address**

The UBC Member ID, Last Name, and Birth Date you provide must match your UBC record. If the information does not match our records, please contact your Local Union Office for assistance.

Use these instructions to access the member account creation page from the Carpenters.org website or UBC Mobile application and carefully follow the steps provided on the screen.

You will need access to your e-mail for verification.

UBC Mobile

Download the UBC Mobile application from the app store on your cell phone or other mobile device and click on the **Create Account** link from the Log In screen.

Member Log In page on UBC Mobile

Carpenters.org

Visit <https://auth.carpenters.org/login> and click on the **First Time? Register Here!** button from the Member Log In page.

Member Log In page on Carpenters.org

Having trouble creating a member account?

A common problem members experience when trying to create an account is due to the **e-mail verification** step. Once you submit the required member information, a verification email is sent to the e-mail address you provided. If you do not receive the email in your inbox, please check your Junk/Spam folder.

You must access that e-mail and click on the **Verify Account for Carpenters.org** button to continue the process. After taking this action, you will be prompted to enter a password which meets the criteria displayed on the screen to finish creating your account. Once you complete this final step, you may use your Username, E-mail Address, or UBC Member ID along with your password to log into your account.

Username Retrieval and Password Reset

You can sign in to your Carpenters.org member account using your Username, E-mail Address, or UBC Member ID and current password.

If you forget your username or password, you must know your UBC Member ID and the current e-mail address on your account to regain access. You must also have access to the e-mail for verification.

Once you submit your UBC Member ID and E-mail Address, a verification e-mail is sent including a link to view your username or enter a new password.


Links to Username Retrieval and Password Reset are displayed on the Member Log In page of the Carpenters.org website and UBC Mobile application. The front page of this guide provides instructions to access Member Log In.

Password Reset Request * - denotes a required field

If the information entered matches our records, we will email you a one-time login and instructions to reset your password.

UBC Member ID * U12345678

E-mail Address * jcarpenter@email.com

☐ I'm not a robot 

[Send Request](#) [Cancel](#)

[Alternate Account Lookup](#)

Password Reset

Alternate Account Lookup

If you do not know the current e-mail address on your account or no longer have access to the e-mail, use Alternate Account Lookup to update your information and reset your password.

To use Alternate Account Lookup, you need the following information:

- **UBC Member ID**
- **Last Name**
- **Birth Date**
- **SSN/SIN (Last 4 digits)**

The UBC Member ID, Last Name, Birth Date, and SSN/SIN you provide must match your UBC record. If the information does not match our records, please contact your Local Union Office for assistance.

Upon submitting your member information, you will be prompted to enter a new password. You may also update your username and e-mail address from this page if needed.

After completing this step, log into your account using your Username, E-mail Address, or UBC Member ID and new password.

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Password Requirements

When selecting a new password, keep in mind, your password must be **at least eight characters** long.

In addition, your password must contain characters from three of these four categories:

- **Uppercase characters (A thru Z)**
- **Lowercase characters (a thru z)**
- **Base 10 digits (0 through 9)**
- **Non-alphanumeric characters such as ~!@#\$%^&* _+=\|{}[];:'"><.,?/**

Alternate Account Lookup

Alternate Account Lookup * - denotes a required field

UBC Member ID U12345678

Create a New Password

New Password *

Confirm New Password *

1. Passwords must be at least eight characters long
2. Must contain characters from three of these four categories:
• Uppercase characters (A thru Z)
• Lowercase characters (a thru z)
• Base 10 digits (0 through 9)
• Non-alphanumeric characters: ~!@#\$%^&* _+=\|{}[];:'"><.,?/

Update Username (optional)

Username JamesCarpenter

Update Email Address (optional)

E-mail Address jamescarpenter@email.com

If you change this email address, please be sure you have access to this email because you will be asked to verify when you login.

[Submit](#) [Cancel](#)

MEMBER ACCOUNT

Carpenters.org



UNITED BROTHERHOOD OF CARPENTERS
INFORMATION TECHNOLOGY

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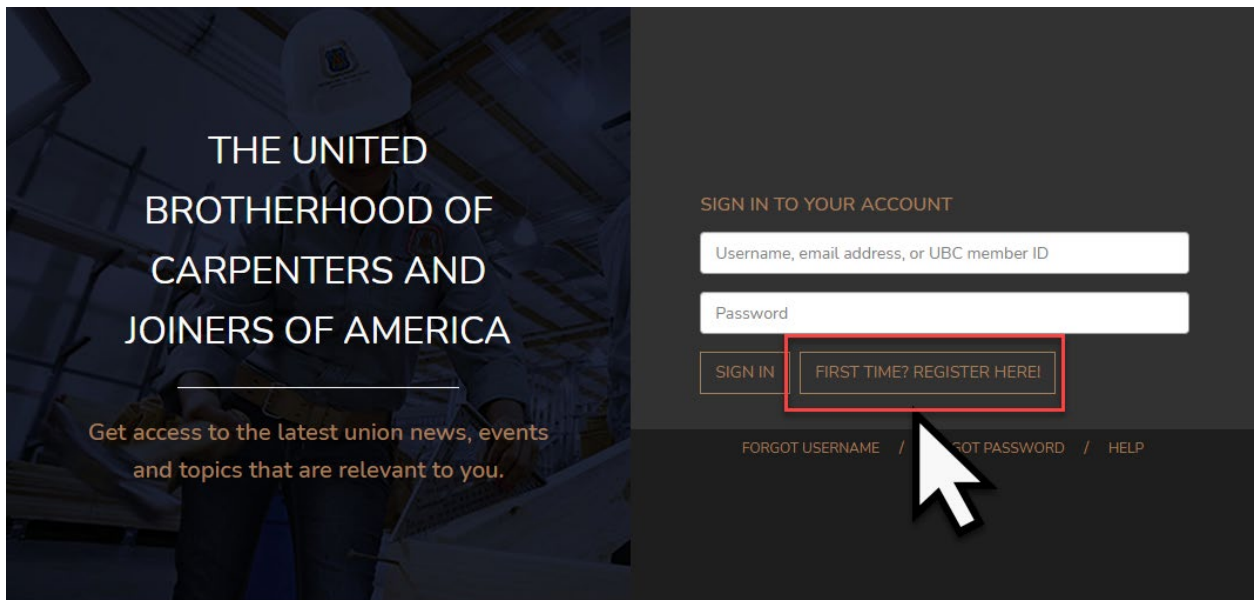
Register/Create Member Account

1. Navigate to the Members Login page on the Carpenters.org website.

The Members Login page can be accessed directly by visiting <https://auth.carpenters.org/login>.

You may also access the Member Login page from the UBC Mobile application or other websites, which require your Carpenters.org Member Login.

2. Click the “First Time? Register Here!” button to create a new account.



If you accessed the Member Login page from the **UBC Mobile application**, click on the “Create Account” link.



3. Enter the information listed below.

- UBC Member ID (The U is automatically added when you enter the 8-digit number)
- Last Name
- Birth Date (Must be entered as YYYY-MM-DD or MM/DD/YYYY)
- Username (Must be at least 6 characters including one uppercase or lowercase A-Z)
- E-mail address

If you do not know your UBC Member ID, check your Training Verification Card or contact your Local Union or Council for assistance.

Register / Create an Account * - denotes a required field

UBC Member ID *

U12345678

Last Name *

Carpenter

Birth Date *

09/30/1971

Format: YYYY-MM-DD or MM/DD/YYYY


Username *

Paul123

E-mail Address *

paulcarpenter@gmail.com

☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Submit

Cancel

IMPORTANT: The UBC Member ID, Last Name, and Birth Date you enter must match what your Local Union has on record. If you feel the information you entered is correct and are unable to create an account, please contact your Local Union or Council to verify your UBC member information.

To view a directory of Regional Councils, visit <https://www.carpenters.org/regional-council/>.

4. Check the “I’m not a robot” box then click the “Submit” button.

5. If submission is successful, you see the following screen:

Register / Create an Account

A verification email has been sent to [redacted]@email.com. Follow the instructions in the email to complete registration within the next 48 hours.

If you do not receive the email within the next 15 minutes, please check the following:

- Verify that the email address provided is correct. If not, [CLICK HERE](#) to re-register.
- Look for the e-mail in the Junk/Spam folder.
- [CLICK HERE](#) to re-register using an email address from a different email provider.

You will receive a verification e-mail within 5 to 10 minutes. Please check your junk/spam folder if you do not see the e-mail in your inbox. If the e-mail does not arrive you must re-register using a different e-mail address.


6. Upon receiving the e-mail, click on the “Verify Account for Carpenters.org” button.

UBC Authentication Portal

Hello [redacted],

A new account was requested for the United Brotherhood of Carpenters website (carpenters.org) using this email address ([redacted]@email.com). If this is correct, click the button below to confirm your account and complete the registration process. The registration process must be completed within the next 48 hours.

Verify Account for Carpenters.org



If you did not request this account, no further action is required.

Regards,
UBC Authentication Portal

If you're having trouble clicking the "Verify Account for Carpenters.org" button, copy and paste the URL below into your web browser: <https://auth-ubc.org/JDJ5JDEwJDBvUExQQWp4S25HWjNCYVJnWGVUaU8wL3lJQXRTQVBUazBFNGJlTlQuT21xczBMZUNMcDJl>

7. Enter a new password and then confirm your new password in the fields displayed on the Change Password screen.

Be sure your password meets the minimum requirements listed on this page.

If the email address you entered does not match what your Local Union has on record, you have the option to update your information by clicking on the box next to “Update my UBC member information with the email address provided”. You can also add or update your “Mobile Phone” number on this page.

Change Password

* - denotes a required field

Thank you for verifying your account using email address: @email.com.

This email address does not match your UBC member information. You may check the box below to update your information.

Please select a password:

New Password

Confirm New Password

1. Passwords must be at least eight characters long
2. Must contain characters from three of these four categories:

- Uppercase characters (A thru Z)
- Lowercase characters (a thru z)
- Base 10 digits (0 through 9)
- Non-alphanumeric characters: ~!@#\$%^&*~_+=` \(){};:~"~'><.,~/

☒ Update my UBC member information with the email address provided.

E-mail Address

Mobile Phone

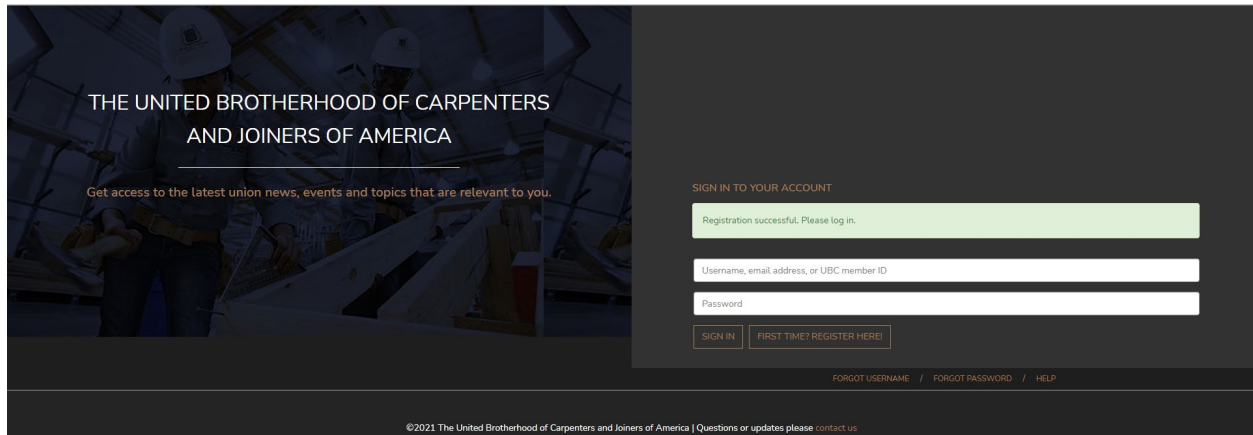
(702) 555-5555

Submit

Cancel

8. Click on the “Submit” button once you complete the information.

9. If successful, the login screen will appear and you can now log into your account using your Username, E-mail Address, or UBC Member ID and new Password.



Forgot Username

You can sign into your Carpenters.org Member account using your Username, E-mail Address, or UBC Member ID and current password.

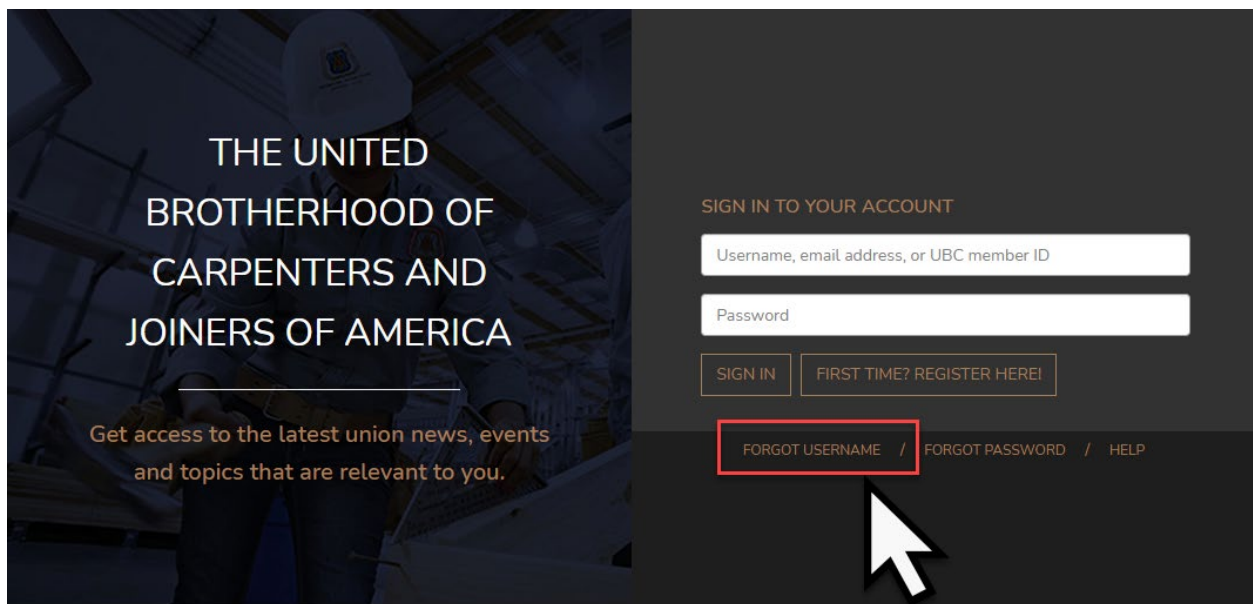
If you have forgotten your username and would like to retrieve it, you must know your UBC Member ID and the current e-mail address on your account. Please follow these steps to retrieve your username.

1. Navigate to the Members Login page on the Carpenters.org website.

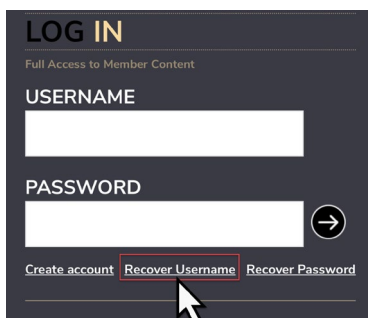
The Members Login page can be accessed directly by visiting <https://auth.carpenters.org/login>.

You may also access the Member Login page from the UBC Mobile application or other websites, which require your Carpenters.org Member Login.

2. Click on the “Forgot Username” link to retrieve your username.



If you accessed the Member Login page from the **UBC Mobile application**, click on the “Recover Username” link.



3. Enter your UBC Member ID and the current E-mail Address on your account.

Check your Training Verification Card (TVC) if you do not know your UBC Member ID. The U is automatically added when you enter the 8-digit number.


If you do not know the E-mail Address on your account, please use the **Alternate Account Lookup**. Instructions for the Alternate Account Lookup are provided in this guide.

Request Username * - denotes a required field

If the information entered matches our records, a verification email will be sent to the specified email address. Follow the instructions in the email to retrieve your Username.

UBC Member ID *

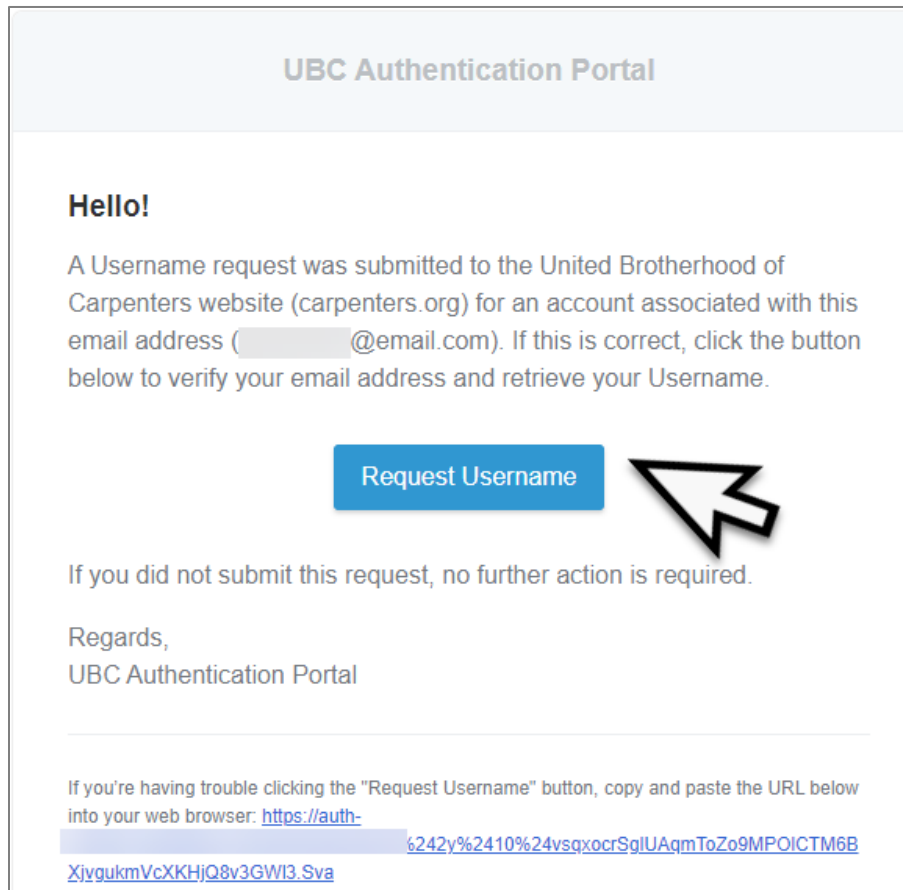
E-mail Address *

☐ I'm not a robot  reCAPTCHA
Privacy • Terms

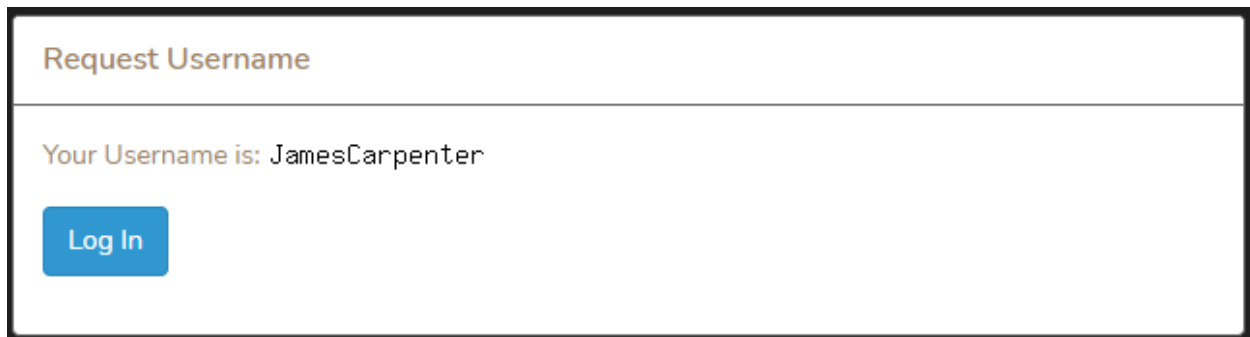
4. Check the “I’m not a robot” box then click the “Submit” button.

If the submission is successful, you will receive an e-mail containing a link to your username within 5 - 10 minutes. Please check your junk/spam folder if you do not see the e-mail in your inbox.

5. Upon receiving the e-mail, click on the "Request Username" button.



6. A screen displaying your username and an option to Log In is displayed.



Forgot Password

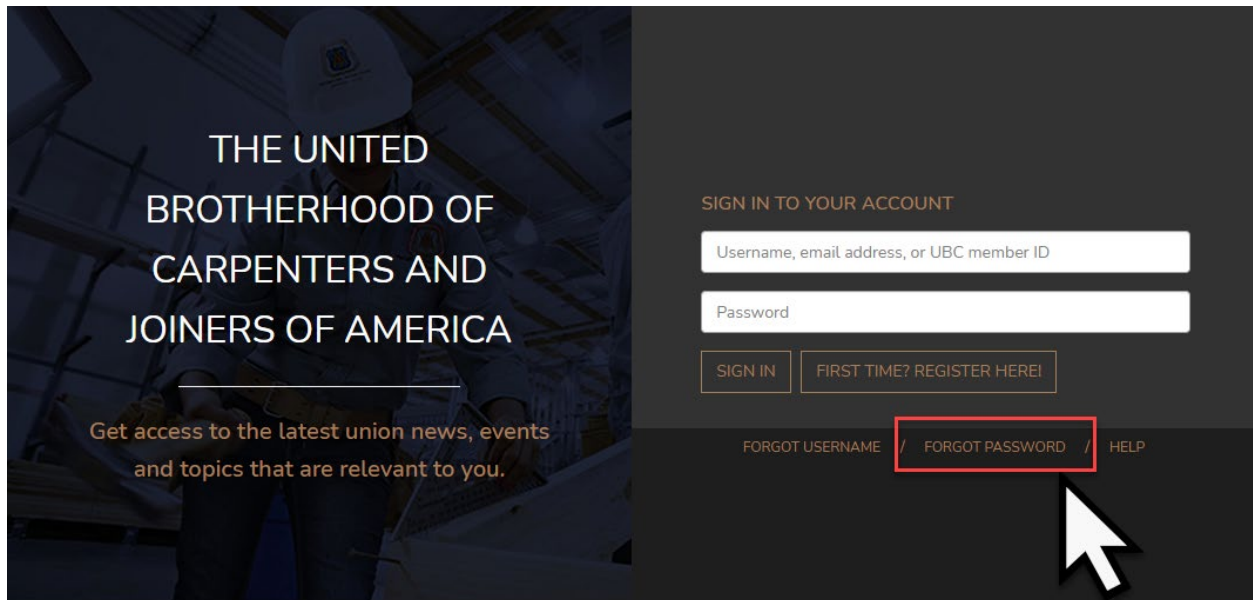
If you have forgotten your password and would like to set a new one, you must know your UBC Member ID and the current e-mail address on your account. Please follow these steps to reset your password.

1. Navigate to the Members Login page on the Carpenters.org website.

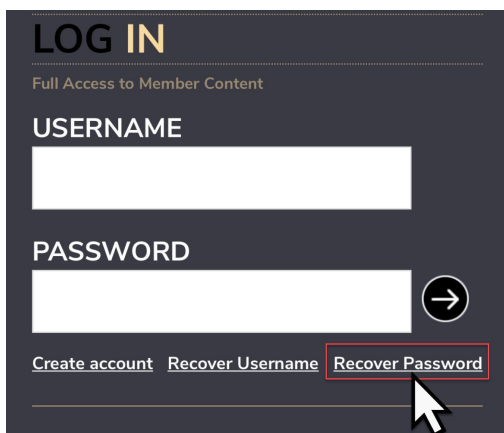
The Members Login page can be accessed directly by visiting <https://auth.carpenters.org/login>.

You may also access the Member Login page from the UBC Mobile application or other websites, which require your Carpenters.org Member Login.

2. Click the “Forgot Password” link to reset your password.



If you accessed the Member Login page from the **UBC Mobile application**, click on the “Recover Password” link.



3. Enter your UBC Member ID and the current E-mail Address on your account.

Check your Training Verification Card (TVC) if you do not know your UBC Member ID. The U is automatically added when you enter the 8-digit number.

If you do not know the E-mail Address on your account, please use the **Alternate Account Lookup**. Instructions for the Alternate Account Lookup are provided in this guide.

Password Reset Request


* - denotes a required field

If the information entered matches our records, we will email you a one-time login and instructions to reset your password.

UBC Member ID *

E-mail Address *

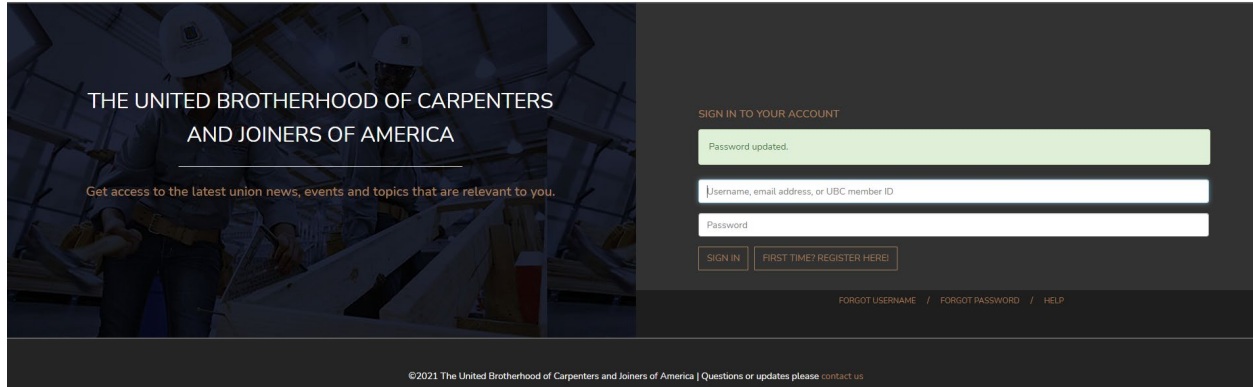
☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

4. Check the “I’m not a robot” box then click the “Send Request” button.

If the submission is successful, you will receive an e-mail containing a link to your username within 5 - 10 minutes. Please check your junk/spam folder if you do not see the e-mail in your inbox.

7. Check the “I’m not a robot” box then click the “Submit” button.
8. If successful, the login page will appear and you may now log into your account using your Username, E-mail Address, or UBC Member ID and new Password.



Alternate Account Lookup

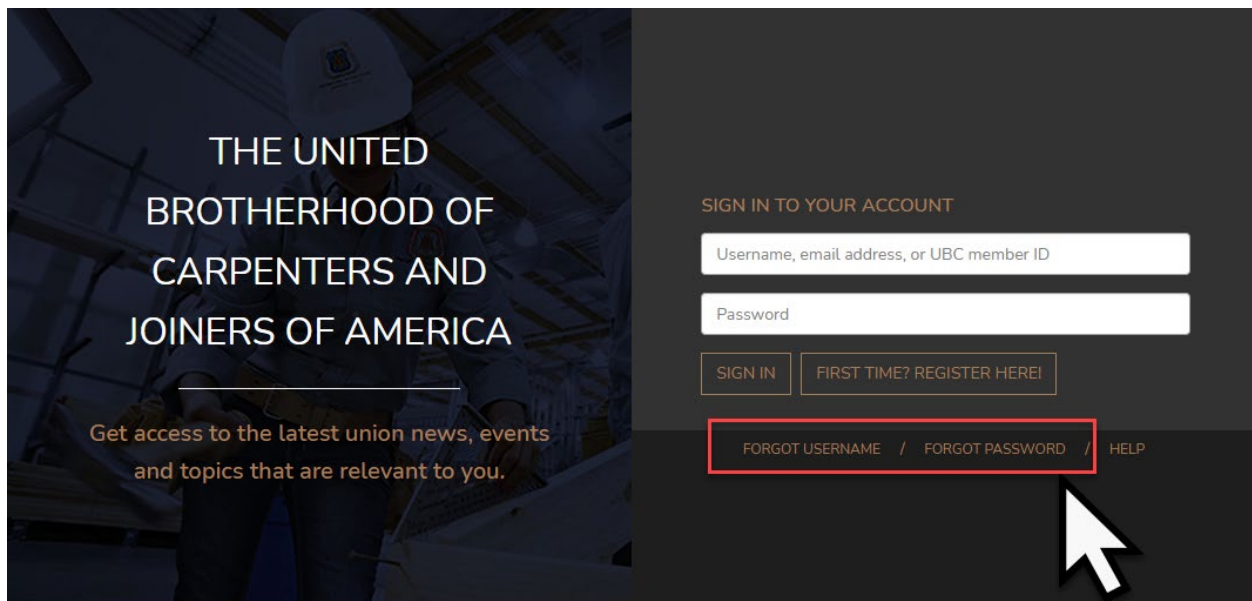
If you have forgotten your username, password, and the current e-mail address on your account, you may use Alternate Account Lookup to retrieve that information and reset your password. Please follow these steps to use alternate account lookup.

1. Navigate to the Members Login page on the Carpenters.org website.

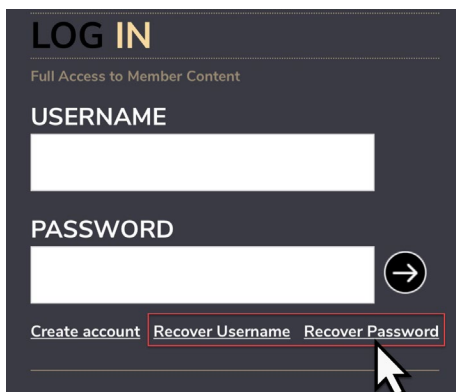
The Members Login page can be accessed directly by visiting <https://auth.carpenters.org/login>.

You may also access the Member Login page from the UBC Mobile application or other websites, which require your Carpenters.org Member Login.

2. Click the “Forgot Username” or “Forgot Password” link.



If you accessed the Member Login page from the **UBC Mobile application**, click on the “Recover Username” or “Recover Password” link.




3. "Click on the Alternate Account Lookup" button.

* - denotes a required field

UBC Member ID *

E-mail Address *


☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Submit

Cancel

Alternate Account Lookup



4. Enter the information listed below.

- UBC Member ID (The U is automatically added when you enter the 8-digit number)
- Last Name
- Birth Date (Must be entered as YYYY-MM-DD or MM/DD/YYYY)
- SSN/SIN (Last 4 digits)

If you do not know your UBC Member ID, check your Training Verification Card or contact your Local Union or Council for assistance.


IMPORTANT: The UBC Member ID, Last Name, Birth Date, and SSN/SIN you enter must match what your Local Union has on record. If you feel the information you entered is correct and are unable to access your account, please contact your Local Union or Council to verify your UBC member information.

To view a directory of Regional Councils, visit <https://www.carpenters.org/regional-council/>.

Alternate Account Lookup * - denotes a required field

Enter the following account details to access your account. Once verified, you will be able to access your profile and reset your email address and/or password.

UBC Member ID *	<input type="text" value="U123456789"/>
Last Name *	<input type="text" value="Carpenter"/>
Birth Date *	<input type="text" value="05/27/1983"/> <small>Format: YYYY-MM-DD or MM/DD/YYYY</small>
SSN/SIN (Last 4 digits) *	<input type="text" value="1311"/>

☐ I'm not a robot 
reCAPTCHA Privacy - Terms

5. Check the “I’m not a robot” box then click the “Submit” button.

6. Enter a new password and confirm your new password in the fields displayed on the Alternate Account Lookup page.

You may also update your username and e-mail address from this page if needed. If you change the e-mail address, please be sure you have access to this e-mail because you will be asked to verify when you log in.

Alternate Account Lookup * - denotes a required field

UBC Member ID

Create a New Password

New Password *

Confirm New Password *

1. Passwords must be at least eight characters long

2. Must contain characters from three of these four categories:

- Uppercase characters (A thru Z)
- Lowercase characters (a thru z)
- Base 10 digits (0 through 9)
- Non-alphanumeric characters:
~!@#\$%^&* _+= ' \(){}[]:;\'><.,?/

Update Username (optional)

Username

Update Email Address (optional)

E-mail Address

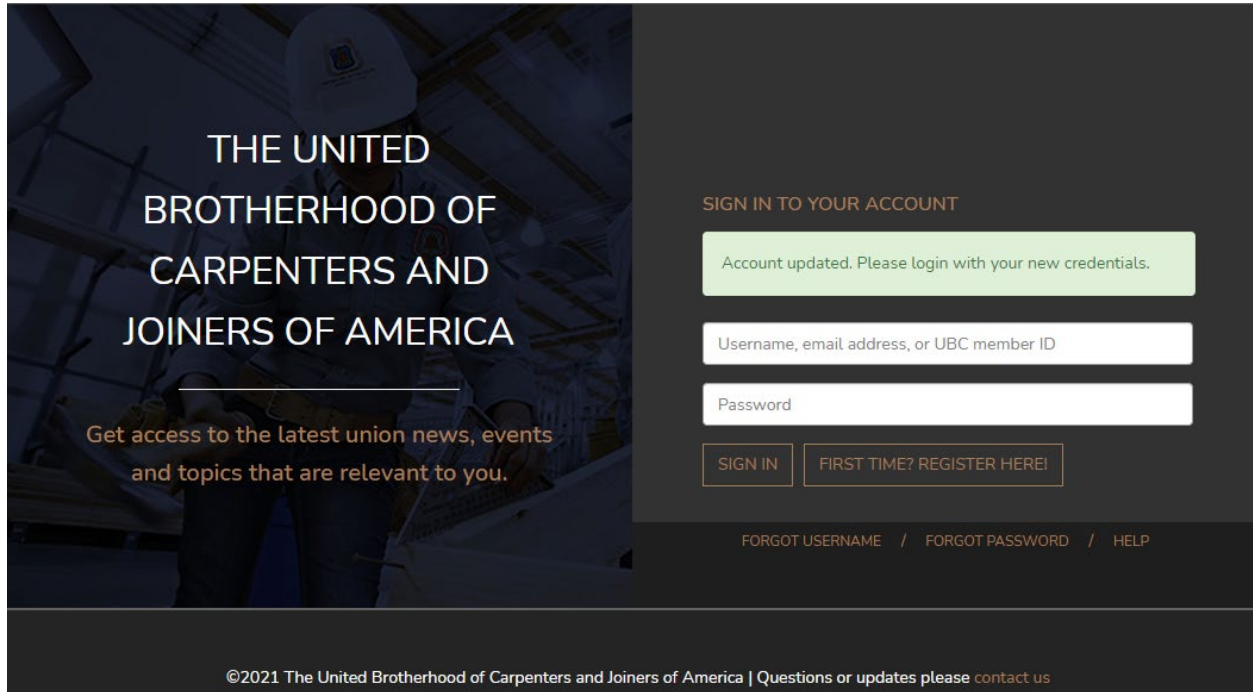
If you change this email address, please be sure you have access to this email because you will be asked to verify when you login.

Submit

Cancel

7. Click on the “Submit” button to save your changes.

If successful, you will be directed to the Member Login page and can now log into your account using your Username, E-mail Address, or UBC Member ID and new password.

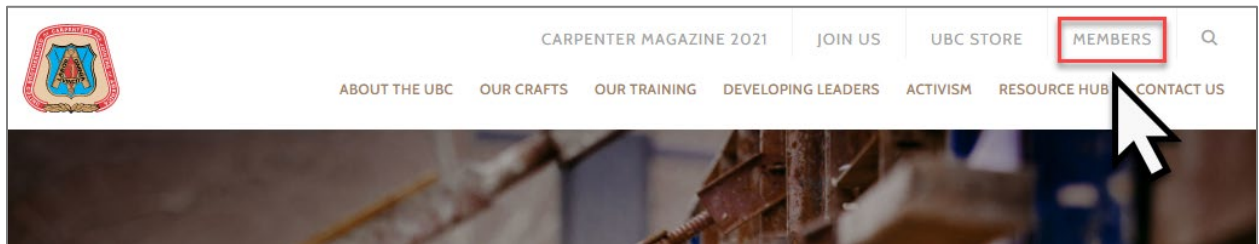


The screenshot displays the member account interface for The United Brotherhood of Carpenters and Joiners of America. On the left, a dark background features a carpenter in a hard hat and the organization's name in large white letters. Below this, a line of text states: "Get access to the latest union news, events and topics that are relevant to you." On the right, a dark gray panel contains the "SIGN IN TO YOUR ACCOUNT" section. A green message box at the top reads: "Account updated. Please login with your new credentials." Below this are two input fields: "Username, email address, or UBC member ID" and "Password". At the bottom of the sign-in section are two buttons: "SIGN IN" and "FIRST TIME? REGISTER HERE!". Below the sign-in section, there are links for "FORGOT USERNAME / FORGOT PASSWORD / HELP". At the very bottom of the page, a footer line reads: "©2021 The United Brotherhood of Carpenters and Joiners of America | Questions or updates please contact us".

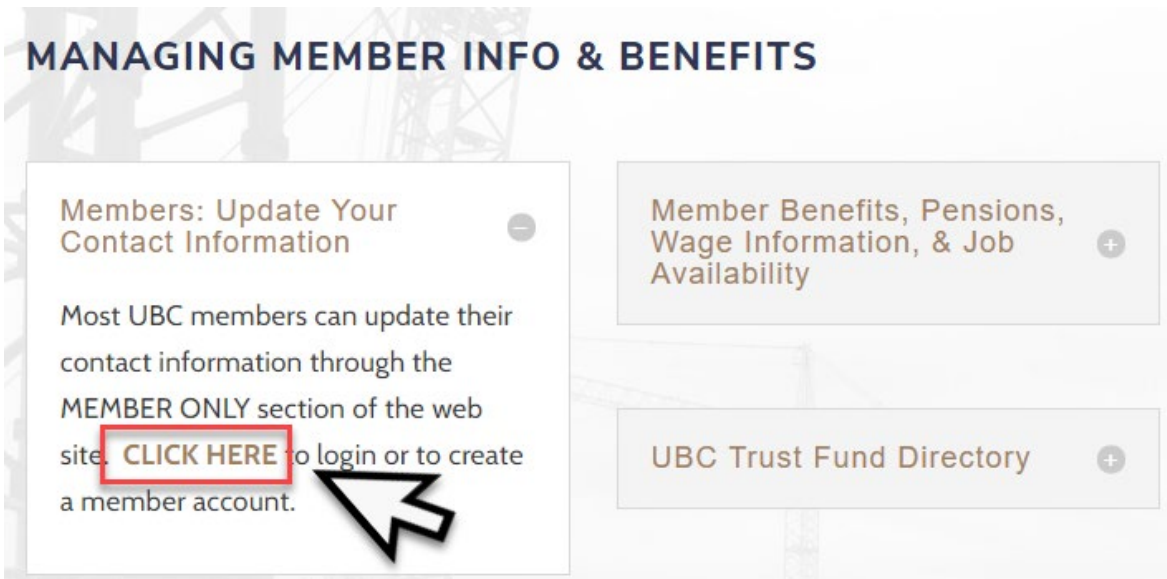
Update Member Contact Information

You may change your password or update contact information including phone number and email address by updating your Carpenters.org Member account. Please follow these steps to update your account information.

1. Visit <https://www.carpenters.org/> and select the Members link from the top of the page.



2. Select the “Members: Update Your Contact Information” section below “Managing Member Info & Benefits” and “CLICK HERE” to access the Member Login page.



3. Log into your Carpenters.org Member account using your Username, E-mail Address, or UBC Member ID and current password.

THE UNITED BROTHERHOOD OF CARPENTERS
AND JOINERS OF AMERICA

Get access to the latest union news, events and topics that are relevant to you.

SIGN IN TO YOUR ACCOUNT

Username: JamesCarpenter

Password: *****

SIGN IN FIRST TIME? REGISTER HERE

FORGOT USERNAME / FORGOT PASSWORD / HELP

©2021 The United Brotherhood of Carpenters and Joiners of America | Questions or updates please contact us

4. Once you successfully log in, the Profile page is displayed showing current account information.

You may be unable to update your primary address and phone number if your Local Union does not permit changes to be submitted online. Please contact your Local Union or Council directly for assistance to update this information.

Profile * - denotes a required field

UBC Member ID * U

First Name * James

Last Name * Carpenter

E-mail Address * jamescarpenter@email.com ✓

Change

Address 1 * 444 S. Johnson Avenue

Address 2 Apartment B555

City * Whitehall

State/Province * Michigan

ZIP/Postal Code * 49461

Country * United States

Phone (111) 222-2222

Mobile Phone (702) 555-5555

☒ Receive Newsletter?

Change Password

Request Username

Save Changes

5. Update the account information as needed and select the “Save Changes” button.

Your information is updated and a confirmation message is displayed.

Profile * - denotes a required field

Member updated.

UBC Member ID *

First Name *

James

Last Name *

Carpenter

E-mail Address *

jamescarpenter@email.com

✓

Change

Address 1 *

444 S. Johnson Avenue

Address 2

Apartment B555

City *

Whitehall

State/Province *

Michigan

▼

ZIP/Postal Code *

49461

Country *

United States

▼

Phone

(111) 222-2222

Mobile Phone

(702) 555-5555

☒ Receive Newsletter?

[Change Password](#)

[Request Username](#)

Save Changes