

COVID-19 CHECKLIST FOR CONSTRUCTION SITE

Use this checklist to ensure the work site is preventing the spread.

CONTRACTOR RESPONSIBILITIES

- Develop a COVID-19 Response Team with all level representation
- Develop a company specific COVID-19 Response Plan
- Ensure each jobsite has a "Safety Committee" and a means to contact all members at the site to relay important information but also collect concerns (e.g., health hazards, unsafe practices)
- Establish face coverings protocol
- Support Foremen and Project Managers to address Safety Committee concerns
- Develop and communicate "Emergency Action Plan" with 10 responders or less
- Limit number of individuals based upon state and local requirements
- Provide all necessary supplies at the job site (e.g., hand hygiene stations, multiple types of face coverings, cleaning/disinfectant solutions, portable toilet, paper towels, barrier-free trash receptacles)



FOREMAN AND PROJECT MANAGERS RESPONSIBILITIES

- Send any ill appearing individual(s) home
- Reinforce the importance of face coverings while on the job other than when eating
- Actively problem solve physical distancing (e.g., 6 feet separation):
 - Limit number of individuals on the site
 - Limit tasks to what is strictly necessary
 - Don't stack trades
 - Reconfigure break spaces for greater distance between individuals (e.g., remove tables or chairs)
 - Stagger shifts and breaks to limit to 10 individuals
 - Stagger use of skip, elevator, stairwell volumes for entry and exit
 - Conduct workflow audits and problem solve solutions to increase distancing
- Ensure cleaning/disinfection occurs of common areas and items (e.g., job trailer, break room, hygiene stations, bathroom, portable toilet, doorknobs, rails, two-way radio) twice a day
- Limit number of individuals based upon state and local requirements
- Continue Morning Stretch and Flex as well as Toolbox Talk events by maintaining 6 feet between individuals – no signature necessary
- Eliminate community food, water cooler, and devices to keep or re-heat food
- Keep hand hygiene stations and restrooms clean and stocked
- Provide ready access to supplies to clean/disinfect

WORKER RESPONSIBILITIES

- Notify supervisor and stay home if sick – especially if you have a fever, cough, nausea, vomiting, diarrhea, difficulty breathing, muscle pain, shortness of breath, sore throat, runny/stuff nose, body aches, chills or fatigue even if you feel you can work through it – notify your medical provider
- Wear face covering while on the job except when eating
- Do not use other's phones, electronic devices, workstations, tools, equipment, or PPE
- Do not congregate on the site (e.g., lunch or break room)
- Maintain 6 feet between you and co-workers even if you are wearing a face covering
- Bring your own food and beverages (especially water)
- Do not shake hands or your face covering along with other common touch greetings
- When task requires two or more individuals to complete work with Foreman/Project Manager to develop a plan to limit close contact (e.g., 10-minute intervals at a time, avoid face-to-face posturing, consider wind direction, use of mask and eye protection)
- Keep your PPE in good condition and clean at the beginning and end of the day
- Do not share tools or multi-use devices or accessories unless cleaned/disinfected before and after use

- Clean your hands often, cover your cough with your shirt or inside of your arm, and avoid touching your face
- Remove work clothes as soon as possible and wash/dry as usual
- If planned (e.g., vacation) or unplanned (e.g., illness), leave from the work site, take your tools with you